Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Ninth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC9).

With logistical and administrative support from the Government of the Philippines, WCPFC9 will take place in Manila, Philippines from 2pm Sunday, 2 December to Thursday, 6 December 2012, with Saturday, 1 December reserved to start the Sixth Session of the Finance and Administration Committee (FAC6) and the Heads of Delegation meeting. The meeting venue will be the Philippines International Convention Centre (PICC) in Metro Manila (http://www.picc.gov.ph/).

The Management Objectives Workshop will be held in Manila on Wednesday, 28 and Thursday, 29 November. The terms of reference for this workshop are as approved during WCPFC8. Further advice on this meeting will be forthcoming in due course.

**Preliminary Meeting Documents**

The preliminary documents for the meeting will be updated in due course; mindful of the 30-day deadline for papers.

In consultation with the WCPFC Chair, the Secretariat will very shortly be circulating the provisional agenda for WCPFC9.

**Submission of proposals**

CCMs should note from the recommendation of WCPFC2 that draft proposals for the consideration of the Commission be tabled 30 days in advance of the regular session (paragraph 30 WCPFC2 Summary Report):

> 30. Concern was expressed over the short time frames available for consideration of draft resolutions. The Commission agreed in good faith that, despite Rule 20 of the

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1 Updated to reflect advice on revised meeting dates which was provided in WCPFC Circular 2012/75 sent on 1 October 2012
Rules of Procedure that requires 24 hours notice, Members would try to submit draft proposals 30 days prior to the Annual Session of the Commission in order to allow all Members adequate time for consideration and consultation.

Further, so as to keep the WCPFC9 agenda focused and prioritized, we propose that Rule 3 of the Rules of Procedure is applied to any new items or proposals that are received later than 30 days before WCPFC9 (after 2 November 2012).

WCPFC9 Meeting Documents

All meeting documents will be made available on the website. Please advise Lucille Martinez (meetings.wcpfc@wcpfc.int) of any difficulties with downloading meeting papers.

Delegations and participants

In accordance with Rules 6 and 36 of the Rules of Procedure for the Commission Members, Cooperating Non-Members, Participating Territories, Observers and others desiring to participate in WCPFC9 are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

All related enquiries about the WCPFC9 meeting should be addressed to the Secretariat’s Finance and Administration Manager, Aaron Nighswander (aaron.nighswander@wcpfc.int).

Registration

All participants are requested to register electronically through the WCPFC website. Separate online registration for the Management Objectives Workshop is via http://www.wcpfc.int/ONLINE-REGISTRATION-WCPFC-Management-Objectives-Workshop. If that is not possible, please print and return the completed registration form to Lucille Martinez, preferably by email to Lucille.Martinez@wcpfc.int or meetings.wcpfc@wcpfc.int or by facsimile (+691 320 -1108) as soon as possible. For delegations with multiple participants, the Commission kindly requests that registrations be submitted in one batch by a key contact for each delegation.

Meeting Venue

The meeting venue will be at the Philippines International Convention Centre (PICC), Metro Manila (http://www.picc.gov.ph/).

Delegation Rooms and Breakout Rooms

If delegations require their own delegation rooms, delegates will need to make arrangements as appropriate. Delegation rooms will not be available through the Secretariat. A limited number of breakout rooms may be reserved for delegations during the period 2-6 December when not in use by the Commission. Scheduling the use of breakout rooms should be made through the Secretariat.
Finance and Administration Committee

The Finance and Administration Committee will start its meeting at 9:00 am on Saturday 1st December 2012. The provisional agenda will be posted on the website and a meeting room for this event will be advised.

Heads of Delegation meeting

It is proposed that the Heads of Delegation meet for a short meeting at 3:30 pm on Saturday, 1st December (venue to be advised) to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC9.

Currency in the Republic of the Philippines

The currency in Philippines is the Peso and indicative exchange rates can be found at www.xe.com.

Visas

For information on visa requirements for entering the Philippines, please visit http://immigration.gov.ph/index.php?option=com_content&task=view&id=16&Itemid=80.

Accommodation

Participants are asked to make their own accommodation arrangements. Advice on accommodation options was provided to CCMs through Circular 2012-75 (attached), and WCPFC9 participants are encouraged to book early as it is the holiday season.

Funding for Developing Countries and Participating Territories

As usual, the Commission will provide support to assist the participation of one formally nominated representative from each developing country and participating territory that is a member of the Commission in the form of a daily subsistence allowance and best economy airfare utilizing the most direct economical route available. Please submit nominations no later than 22 October.

We request that countries make every effort to advise the WCPFC Secretariat as soon as it is known who will be attending as the earlier we can book airfares we can achieve better rates. Late changes to booking are unlikely to be accommodated as they add significantly to the cost of bookings.

Yours sincerely,

Professor Glenn Hurry
Executive Director,
Western and Central Pacific Fisheries Commission
TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND PARTICIPATING TERRITORIES

Circular No.: 2012/75
Date: 1 October 2012
No. pages: 7

RE: Meeting arrangements for Manila

Dear All

I now have confirmation from the Philippines that meeting rooms are available at the Philippines International Conference Centre from the 28th of November until the 6th of December. Therefore the following meeting dates and arrangements can now be confirmed.

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Dates</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management Options Workshop</td>
<td>Wednesday/Thursday 28/29 November 2012</td>
<td>Philippines International Conference Centre (PICC)</td>
</tr>
<tr>
<td>Finance and Administration</td>
<td>Saturday 1 December 2012</td>
<td>PICC</td>
</tr>
<tr>
<td>Heads of Delegations</td>
<td>Saturday 1 December 2012</td>
<td>PICC</td>
</tr>
<tr>
<td>Annual Session of the Commission</td>
<td>Sunday 2pm 2 December 2012 until Thursday night 6 December 2012.</td>
<td>PICC</td>
</tr>
</tbody>
</table>

There are a number of hotels that have been prepared to provide rooms at a reduced rate through BFAR. For help booking hotels at the special rate listed below, please contact BFAR at wcpfc9_ph@yahoo.com. The closest hotel to the PICC is the Sofitel, however it already has heavy booking and has advised that only suites are available. Please be sure to book other hotels early as there is a high demand for hotel rooms around the holiday season. BFAR has asked that all booking arrangements be made on or before October 15, 2012.

Many thanks,

[Signature]

Professor Glenn Hurry
Executive Director

P. O. Box 2356, Kolonia, Pohnpei 96941, Federated States of Micronesia.
Phone: +691 320 1992/1993 facsimile: +691 320 1108
Email: wcpfc@wcpfc.int
<table>
<thead>
<tr>
<th>No.</th>
<th>Hotels &amp; Contact Details</th>
<th>Room Types</th>
<th>Special Room Rates (Php)</th>
<th>Amenities &amp; Room Inclusions</th>
<th>Distance from Venue</th>
</tr>
</thead>
</table>
| 1   | Sofitel Philippine Plaza Manila  
    CCP Complex Roxas Boulevard, Pasay City, 1300 Metro Manila, Philippines  
    Contact Person: Ms. Bingbing Lingao - Director of Sales  
    Tel. No. +63-2-8326925  
    Fax No. +63-2-5515521  
    e-mail address: H6308SL@sofitel.com  
    website: www.sofitel.com | Luxury Room (single/double) | 7,300 +++/7,800 +++ | * Buffet Breakfast  
* Complimentary use of swimming pool  
* Complimentary access to SoFit and LeSpa  
* Two bottles of mineral water (replenished daily)  
* Daily newspaper  
* Complimentary shuttle to SM Mall of Asia  
* Rate subject to 12% VAT, 10% service charge & 0.825% government tax  
* Personalized check-in and check-out at the 10th floor Lounge  
* Complimentary food and beverage services (a la carte Breakfast, Afternoon snack, cocktails & scheduled wine tasting, & all day refreshments)  
  good for 2 adults & 1 child below 12 years old  
* Complimentary daily international newspaper  
* Complimentary use of conference room for 8 persons for 2 hours per day  
* Complimentary 24-hour internet access in the room and at the Lounge  
* Complimentary rental of DVDs, CDs, Books, Newspapers & magazines  
* Complimentary rental of electronic and family board games to be used in the Lounge  
* Complimentary pressing of 1 set of suit (jacket & trousers/skirt) or dress upon arrival and 20% discount on laundry  
* Complimentary access to SoFit  
* Complimentary shoe shine services daily  
* Complimentary local landline calls  
* Late check-out until 4:00PM with no additional charge depending on the room's availability  
* Rate subject to 12% VAT, 10% service charge & 0.825% government tax | 400 meters; 2 minutes by car; 5 minutes by foot |
|     | Luxury Club Room (single/double) | 8,200 +++/8,700 +++ | | | |
Traders Hotel by Shangri-la
3001 Roxas Boulevard Manila
3000 Philippines

2 Contact Person: Jose Miguel L. Superior (Single) 4,800 nett
Zozobra - Business
Development Manager
Tel. No. +63-2-8142550
Fax No. +63-2-8142545
e-mail address: nso-
philippines@shangri-la.com
website: www.shangri-la.com
De Luxe (Single) 5,300 nett
Traders Club (Single) 7,000 nett

* Inclusive of buffet breakfast
* Inclusive of 10% service charge, 12% VAT, & 0.85% local tax
* Complimentary use of broadband internet access in the room and to all wi-fi hot spots
* Complimentary transfers to PICC
* Complimentary Access to T Lounge for all Traders Club Rooms
* Complimentary use of the swimming pool & Fitness Center
* Complimentary bottle of mineral water daily in the room
* In-room safety deposit box
* Coffee/Tea making facility
* 20% discount of business center service
* 20% discount on NDD/IDD calls
* 20% discount at Latitude for lunch and dinner buffet (not in conjunction with other promotions)
* 10% discount on laundry services

1.2 km; 5 minutes by car; 15 minutes by foot

G Hotel Manila by Waterfront
2090 Roxas Boulevard, Malate,
Manila 1004 Philippines

3 Contact Person: Ms. Janice
Guadayo
Tel. No. +63-2-5250880 loc.
6809
Fax No. +63-2-4000876
e-mail address:
j.guadayo@waterfronthotels.net
website: www.g-hotel.com.ph

De Luxe Room (single/double) 3,700 nett
De Luxe Suite (single/double) 4,700 nett
Extra bed 2,000 nett

* Buffet breakfast at Café Noir
* Transfers to and from PICC
* wi-fi service
* Complimentary bottled water
* complimentary coffee and tea
* bathroom amenities
* free use of swimming pool
* Government taxes and service charge
* Rates applicable for group blockings, minimum of 10 rooms and above per night

1.8 km; 7 minutes by car

Diamond Hotel Philippines
Roxas Boulevard corner Dr. J.
Quintos St, Manila 1000
Philippines

4 Contact Person: Eduardo Arde

Superior Rooms (single/double occupancy) 6,800/7,800 NN

* Complimentary Buffet breakfast at Corniche from 6AM to 10AM
* Complimentary scheduled roundtrip shuttle to the events venue (PICC)
* Welcome fruit plate

2.4 km; 7 minutes by car
<table>
<thead>
<tr>
<th>Hotel</th>
<th>Address</th>
<th>Contact Person</th>
<th>Room Type</th>
<th>Room Rates</th>
<th>Distance</th>
<th>Access Information</th>
</tr>
</thead>
</table>
| Aloha Hotel                   | 2150 Roxas Boulevard corner Quirino Avenue, Malate, Manila 1004 Philippines | Mr. Manolo Villanueva - Manager | Cityside Room (single/twin) | 3,000/3,300 nett      | 2.5 km; 8 minutes by car | * Free buffet breakfast  
* Free roundtrip shuttle service from hotel to PICC  
* Free hotelwide wi-fi access  
* Free local calls  
* Free newspaper daily  
* Best Sunset view (Manila Bay) |
| Hyatt Hotel and Casino Manila | 1588 Pedro Gil corner M.H. Del Pilar, Manila 1004 Philippines | Ms. Lala Quilantang - Director of Sales | Guestroom (single/double) | 6,000                 | 2.7 km; 7 minutes by car | * Includes buffet breakfasts served in the Market Café  
* Scheduled drop-off and pick-up at PICC during the convention dates  
* Free internet access  
* Inclusive to 10% service charge and the prevailing government tax. |

**De Luxe Rooms**
- Single/Double occupancy
- Room Rates: 7,800/8,800 NN

**Executive Suite**
- Single/Double occupancy
- Room Rates: 14,300 NN

**Bayside (single/twin)**
- Room Rates: 3,500/3,800 nett

**City Bay (single/double)**
- Room Rates: 6,500
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Room Type</th>
<th>Room Details</th>
<th>Rates</th>
<th>Distance/Modes of Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Alejandra Hotel</strong></td>
<td>5841 Zobel Roxas St. Palanan, Makati City 1035 Philippines</td>
<td>Suite Room Grand (King size bed)</td>
<td>Suite Room Premire (2 De Luxe Private (1 Queen size bed) Standard Room (1 Queen size bed) Family Bunk Room (2 bunk beds, single bed) Family Room 1 (1 single bed &amp; 1 Queen size bed) Family Room 2 (2 single size bed) Extra bed (standard) Extra bed (suite)</td>
<td>5500</td>
<td>2.7 km; 10 minutes by car</td>
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<td></td>
<td></td>
<td>3500 Free breakfast for 2</td>
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<td>3500</td>
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<td></td>
<td></td>
<td>3000 Free wi-fi</td>
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<td>3000</td>
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<tr>
<td></td>
<td></td>
<td>2500 No &quot;service charge&quot; policy</td>
<td></td>
<td>2500</td>
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<td></td>
<td></td>
<td>3000 No charge for children ages 12 years and below</td>
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<td>3000</td>
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<td></td>
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<td>12% VAT/BIR/taxes are not included</td>
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<td></td>
<td></td>
<td>3250 Free airport transfers for minimum of 8 room bookings</td>
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<td>3250</td>
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<td></td>
<td></td>
<td>3250 Free transport to and from PICC for minimum of 8 room bookings</td>
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<td>750 with Japanese speaking staff</td>
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<td>1050</td>
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<tr>
<td><strong>Bayview Park Hotel Manila</strong></td>
<td>1118 Roxas Boulevard corner, United Nations Avenue, Ermita, Manila 1000 Philippines</td>
<td>Single</td>
<td>3.300 nett</td>
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<td></td>
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<td>Double/Twin</td>
<td>3.500 nett</td>
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<td>Triple</td>
<td>4.500 nett</td>
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<td></td>
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<td></td>
<td>* Overnight hotel accommodation in a Superior Room with Buffet Breakfast</td>
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<td></td>
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<td></td>
<td>* Complimentary Wi-fi Connection inside the room</td>
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<td>* Complimentary scheduled shuttle drop-off and pick-up service</td>
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<td></td>
<td>* Coffee &amp; Tea making facility</td>
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<td>* Personal hair dryer facility</td>
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<td></td>
<td>* Complimentary Safety deposit box</td>
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<td>* Daily local newspaper</td>
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<td></td>
<td></td>
<td></td>
<td>* Complimentary bottle of mineral water per day</td>
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<td></td>
<td>* Complimentary use of swimming pool and Fitness Gym</td>
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<td>* 10% Discount at the Business Center</td>
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<tr>
<td><strong>City Garden Suites</strong></td>
<td>1158 A. Mabini St. Ermita, Manila 1000 Philippines</td>
<td>One Bedroom Suite (Quadraple sharing)</td>
<td>3,400 Nett</td>
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<td>One Bedroom Suite (Triple sharing)</td>
<td>3,300 Nett</td>
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<td></td>
<td>One Bedroom Suite (Double Occupancy)</td>
<td>3,500 Nett</td>
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<td></td>
<td>De Luxe Room (Quadraple sharing)</td>
<td>3,000 Nett</td>
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<td></td>
<td>De Luxe Room (Triple sharing)</td>
<td>3,000 Nett</td>
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<td></td>
<td></td>
<td>De Luxe Room (Double Occupancy)</td>
<td>3,100 Nett</td>
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<td></td>
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<td></td>
<td>* Buffet Breakfast</td>
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<td></td>
<td>* Free transfer to PICC</td>
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<td>* Wi-fi connectivity in the room and hotelwide</td>
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<td>* ISO certified</td>
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<td>* Mini fitness Gym</td>
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<td></td>
<td>* Daily newspaper</td>
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<td>* Safety deposit box at the front office &amp; the room</td>
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<td>* Cable TV/32&quot; LCD TV</td>
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<td></td>
<td></td>
<td></td>
<td>* In-room coffee/tea making facility</td>
<td></td>
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</tr>
</tbody>
</table>
www.citygardensuites.com
Superior Room (Double Occupancy) 2,700 Nett
Superior Room (Single Occupancy) 2,400 Nett

* Hot & cold shower/Rooms with bathtub

Waterfront Manila Pavilion
Hotel and Casino
10 United Nations Avenue,
Ermita, Manila 1000
Philippines

Contact Person: Chryz Annjelli
Ona - Sales Account Manager
Tel No. +63-2-526 12 12 Loc:
2414
Fax No. +63-2-523 21 14
e-mail address:
c.ona@waterfronthotels.net
website:
www.waterfronthotels.com.ph

Superior Room
(single/double occupancy) 3300
3.8 km; 9 minutes by car

* Buffet breakfast at Seasons Coffee Shop
* Complimentary bottled water
* Free use of the swimming pool
* Free WiFi in the Guest Rooms, lobby, restaurants
  and function rooms
* Shuttle service to and from PICC

De Luxe Room
(single/double occupancy) 3600

* Buffet breakfast for 2 at Midas Café
* Complimentary wi-fi access
* Scheduled shuttle service going to Mall of Asia
* Shuttle Service going to and from PICC
* Daily newspaper
* NDD/IDD facilities in the room
* Complimentary 2 bottles of mineral water
* Cable channels hooked up in a television set
* Safety Deposit box in the room

Midas Hotel and Casino
2702 Roxas Boulevard, Pasay
City 1300 Philippines

Contact Person: Ms. Cesca P.
Estrada - Sales Account
Manager - Corporate Division
Tel No. +63-2-9020100
Fax No. +63-2-6595750
e-mail address:
info@midashotelandcasino.com
website:
midashotelandcasino.com
Heritage Hotel Manila
Roxas Boulevard corner EDSA
Pasay City, 1300 Philippines

Contact Person: Ms. Marvi
Delos Santos - Sales Manager
Tel. No. +63-2-8548888 ext. 7124
Fax No. +63-2-8546689
E-mail address: marvi.delossantos@heritagehotelmanila.com
Website: www.heritagehotelmanila.com

Single occupancy

4000
* Buffet breakfast at the Café Riviera
* Complimentary scheduled shuttle to SM Mall of Asia
* Complimentary drop-off and pick-up to PICC
* Complimentary internet connection in guest rooms
* Individual Safety deposit box
* Complimentary use of swimming pool

Twin occupancy

4500
* Complimentary use of in-house gym facilities
* Inclusive of 10% service charge & government tax

5.2 km; 8 minutes by car