

**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND  
PARTICIPATING TERRITORIES**

**Circular No.: 2015/45**

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**Draft Compliance Monitoring Reports for CCM Now Available Online**

Dear All,

I am pleased to advise that the Secretariat has completed the draft Compliance Monitoring Reports (CMR) for all Members, Cooperating Non-Members and Participating Territories (CCM) and are now available online. The reports were prepared in accordance with paragraphs 3, 4, 10 and 11 of the Conservation and Management Measure for Compliance Monitoring Scheme (CMM 2014-07), and it duly considered all the relevant Commission decisions, including the list of obligations for CMR review in 2015 (refer to Attachment U to WCPFC11 Summary Report).

Each CCM may review and respond to the issues in its draft CMR through the WCPFC intranet site, which is accessed using the usual country-specific CCM login that was used to complete the online Annual Report Part 2.

The process to review and finalise these reports remain unchanged from last year. Where necessary, a guide has been provided to assist CCM access their draft CMR through the online facility and how to respond to potential issues highlighted in the draft CMR (see Attachment 1).

Relevant supporting documentation for draft CMR can be found on the “My CCM Portal” section on the website (<https://www.wcpfc.int/ccm>), which are secure pages that are for each CCM to view only its own CCM Portal Pages and a valid login is required. Relevant information has been posted throughout the year, and information on these pages will be updated from time to time.

Should any CCM have any problems or questions regarding access and review of their CMR, please do not hesitate to contact the Secretariat’s Compliance Manager, Dr Lara Manarangi-Trott on [lara.manarangi-trott@wcpfc.int](mailto:lara.manarangi-trott@wcpfc.int) and Assistant Compliance Manager. Ms ‘Ana Taholo on [ana.taholo@wcpfc.int](mailto:ana.taholo@wcpfc.int). Although there is no formal “submit” button for CCM to provide their replies to the issues in their draft CMR, CCMs are kindly requested to advise Lara and ‘Ana when their feedback and comments can be taken as completed. In order to complete the draft

full Report within the required timeframes, CCM are required to provide their response to their draft reports by no later than close of business in Pohnpei, Federated States of Micronesia on Friday 28 August 2015 for those responses to be considered for inclusion in the final draft full Report.

I wish to thank all CCM for their contribution and support to the Secretariat in progressing the CMR to this stage. Your continued support and cooperation is highly appreciated.

Yours sincerely,



Feleti P Teo, OBE  
**EXECUTIVE DIRECTOR**

# **Online CMR and Potential Issues (2014) – QUICK GUIDE**

V1.0 (updated July 2015)

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## Section 1 Connecting Online

- Connection to the WCPFC Intranet is required and following these steps will do that:
  - Connect PC computer to the internet
  - Open your favorite browser such as Internet Explorer, Chrome, Safari or Firefox.
  - Enter <https://intra.wcpfc.int>
  - You will be asked to log on to the WCPFC “Application and Network Access Portal”. Please use your cmr login information (username and password to login), as shown below. Remember that **wcpfc\** is required for the Username:

The screenshot shows the 'Application and Network Access Portal' login interface. It includes a 'Log On' section with the following fields:

- User name:
- Password:
- Authenticate using:
- Language:

A 'Log On' button is located below these fields. At the bottom, there is a disclaimer: 'This site is intended for authorized users only. If you experience access problems contact the [site administrator](#).' and a copyright notice: '© 2010 Microsoft Corporation. All rights reserved. [Terms and Conditions](#).'

- Successful login takes you to the **WCPFC Intranet Home Page**. On the right-hand side of the screen you will find the heading **Compliance Monitoring Scheme** (see **red** circle). There are six (6) lists/parts that make up this year’s Annual Report Part 2 and Compliance Monitoring Report:
  - Addressing CMR-2013 Issues
  - Annual Reports Part 2 (2014)
  - MTU Audit Inspections
  - 01-July-2015 Reporting Deadline Checklist
  - Compliance Monitoring Reports (2014)
  - CMR Potential Issues (2014)

The screenshot shows the WCPFC Intranet Home Page. The header includes the WCPFC Intranet logo and navigation links: CORPORATE DATA, REFERENCE LISTS, CMS CURRENT, CMS ARCHIVE, and DOCUMENT LIBRARIES. A search bar is located on the right. The main content area is titled 'Home' and 'Secure site for WCPFC staff and authorised users'. It features a 'Corporate Applications' section with a grid of icons and labels: Tasks (Compliance Group), Record of Fishing Vessels, Observer Trips, TropicBird Business Intelligence, Transshipment, Catch Discards, Zone Entry/Exit, and Compliance Events. On the right side, there is a 'Compliance Monitoring Scheme' section, which is highlighted with a red circle. This section lists six items: Addressing CMR-2013 Issues, Annual Reports Part 2 (2014), MTU Audit Inspections, 01-July-2015 Reporting Deadline Checklist, Compliance Monitoring Reports (2014), and CMR Potential Issues (2014). Below this, there is a 'Managing RFV On-line' section with two items: Modify or Delete RFV Vessels and Submission of new or re-flagged Vessels for RFV. At the bottom, there is an 'External Links' section with three items: WCPFC Public Web Site, SPC Oceanic Fisheries Programme, and FFA Web Site.

## Section 2 Viewing draft Compliance Monitoring Report (dCMR)

Each CCMs can view only its own draft Compliance Monitoring Report. Use the following procedure to view the report:

- From the **WCPFC Intranet Home Page**, click on **Compliance Monitoring Report (2014)** link, it will take you to the page which displays the report. The first view that you will see is the 'Group by Section' view which displays the report grouped into seven sections that comprise the CMR:

The screenshot shows the WCPFC Intranet interface. At the top, there is a navigation bar with links: CORPORATE DATA, REFERENCE LISTS, CMS CURRENT, CMS ARCHIVE, and DOCUMENT LIBRARIES. Below this, the main heading is "Compliance Monitoring Report - 2014". A sub-header "+ new item" is visible. The interface includes a "Group By Section" button, a "Print View" button, a "Requested Status Change" button, and a search bar labeled "Find an item". A "SAVE THIS VIEW" button is also present. Below these buttons, there is a list of sections with expandable icons (chevrons) and counts in parentheses:

- CMR Section : (i) Catch and effort limits for target species (21)
- CMR Section : (ii) Catch and effort reporting for target species (13)
- CMR Section : (iv) Spatial and temporal closures and restrictions on the use of FADs (3)
- CMR Section : (v) Authorizations to fish and RFV, Observer, VMS coverage and HSBI Scheme (31)
- CMR Section : (vi) Provision of Scientific Data (6)
- CMR Section : (vii) Submission of AR Part 2 and compliance with other reporting deadlines (33)

- You can expand each section further to get to individual CMM's (obligations):

This screenshot shows the expanded view for the "CMR Section : (i) Catch and effort limits for target species (21)". The interface includes the same top navigation bar and sub-header as the previous screenshot. Below the section heading, there is a list of CMMs (Compliance Monitoring Measures) with expandable icons (chevrons) and counts in parentheses:

- CMM : CMM 2009-03 (3)

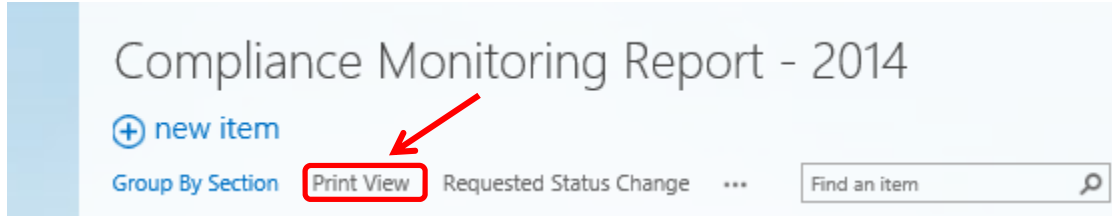
Below this, there is a table of CMMs:

CMM	CMM 2009-03	CMM 2009-03
(i) Catch and effort limits for target species	CMM 2009-03 01	CMM 2009-03 03
(i) Catch and effort limits for target species	CMM 2009-03 02	CMM 2009-03 03
(i) Catch and effort limits for target species	CMM 2009-03 03	CMM 2009-03 03

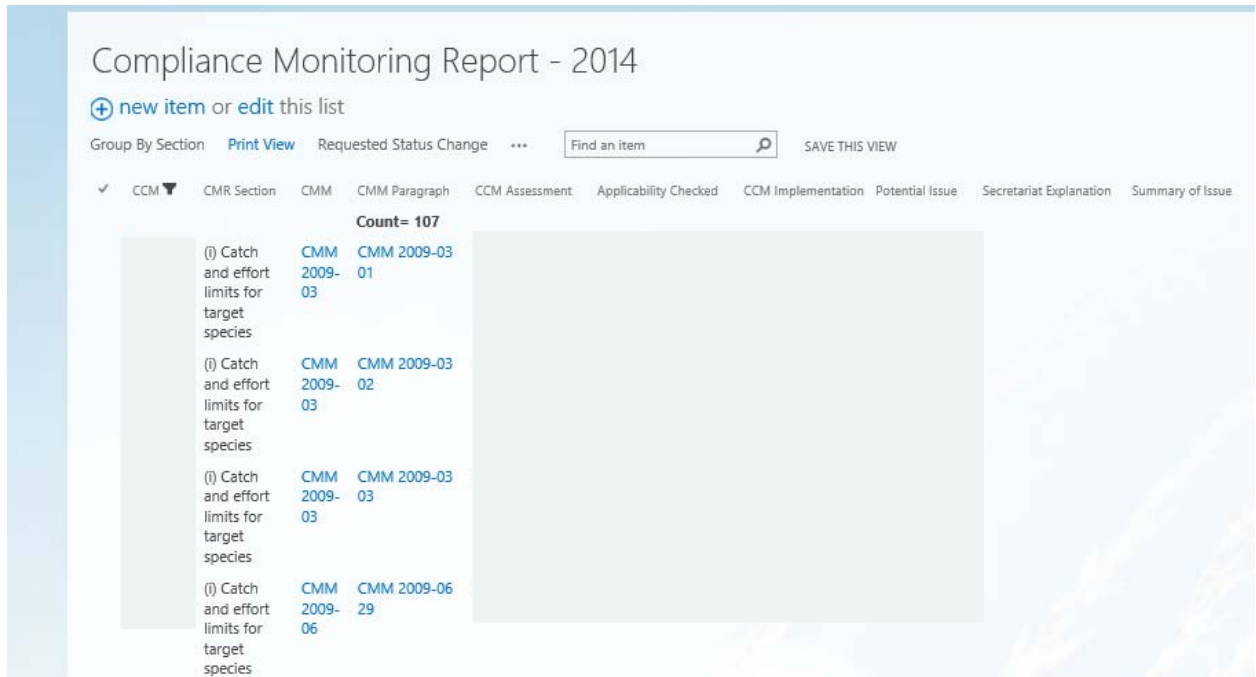
At the bottom, there is a link to "CMM : CMM 2009-06 (2)".

## Quick Guide for CMR and Potential Issues (2014) online facility

- You can also change the view by clicking on 'Print View' button:



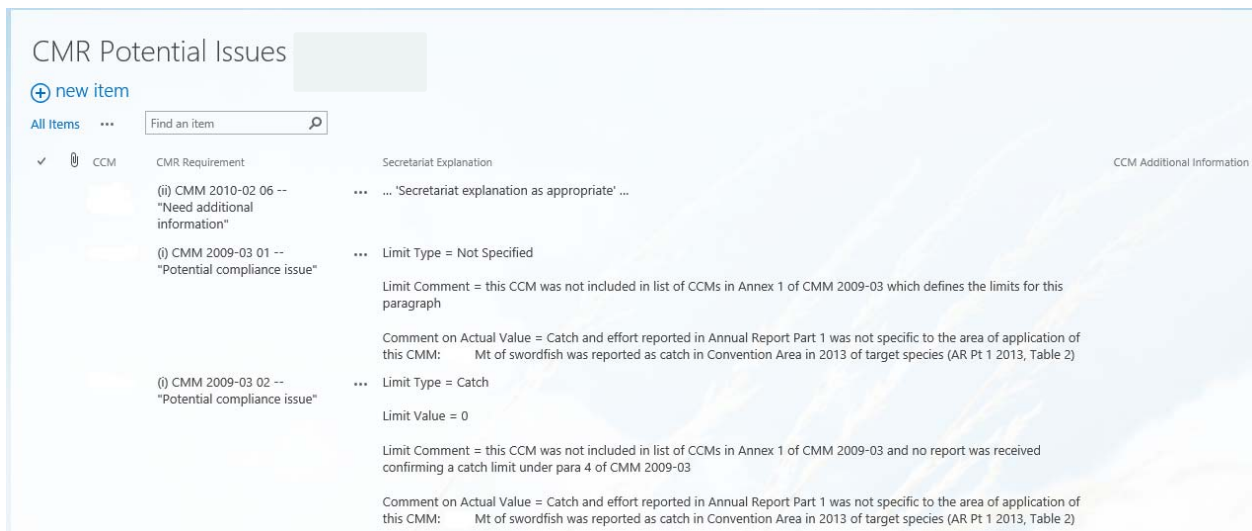
- In 'Print View' all CMR sections are already expanded and you can view and scroll through records that represent individual CMM's (obligations)



## Section 3 Viewing 'CMR Potential Issues' and providing Additional Information

**Applicability:** Each CCM whose draft Compliance Monitoring Report has one or more 'potential issues' identified can view these potential issues and provide additional information using the online interface.

- From the **WCPFC Intranet Home Page**, click on **CMR Potential Issues (2014)** link, it will take you to the page showing the list of potential issues. You will be able to see and to provide additional information only for your own potential issues (in other words, you have no access to other CCM's potential issues):

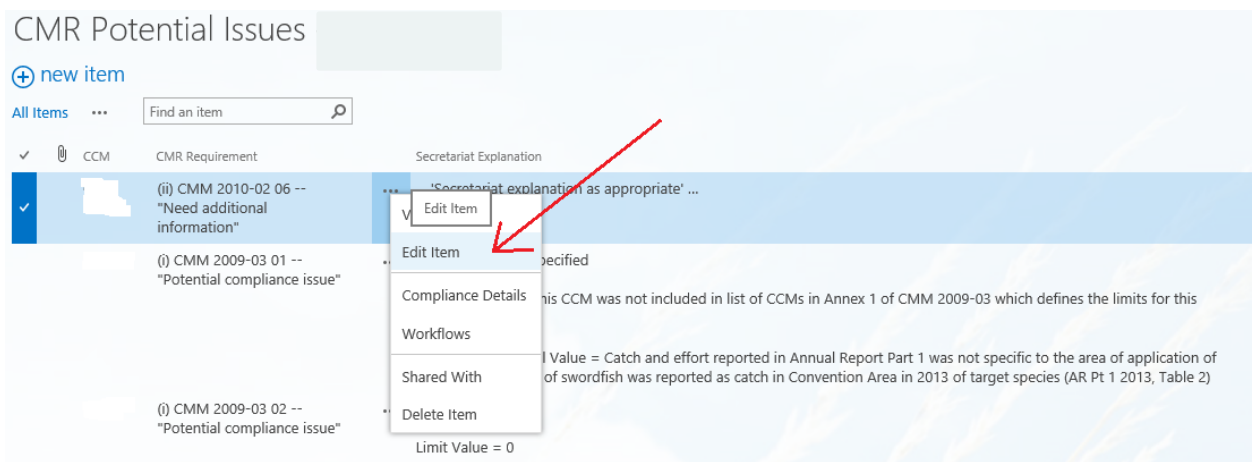


The screenshot shows the 'CMR Potential Issues' web interface. At the top, there is a header 'CMR Potential Issues' with a '+ new item' button. Below the header, there is a search bar and a table of potential issues. The table has four columns: 'CMR Requirement', 'Secretariat Explanation', and 'CCM Additional Information'. The first row shows a potential issue for CCM 2010-02 06 with the requirement '(ii) CMM 2010-02 06 -- "Need additional information"'. The second row shows a potential issue for CCM 2009-03 01 with the requirement '(i) CMM 2009-03 01 -- "Potential compliance issue"'. The third row shows a potential issue for CCM 2009-03 02 with the requirement '(i) CMM 2009-03 02 -- "Potential compliance issue"'. The 'Secretariat Explanation' column contains details for each issue, including 'Limit Type' and 'Limit Value'.

CMR Requirement	Secretariat Explanation	CCM Additional Information
(ii) CMM 2010-02 06 -- "Need additional information"	... "Secretariat explanation as appropriate" ...	
(i) CMM 2009-03 01 -- "Potential compliance issue"	Limit Type = Not Specified Limit Comment = this CCM was not included in list of CCMs in Annex 1 of CMM 2009-03 which defines the limits for this paragraph Comment on Actual Value = Catch and effort reported in Annual Report Part 1 was not specific to the area of application of this CCM; Mt of swordfish was reported as catch in Convention Area in 2013 of target species (AR Pt 1 2013, Table 2)	
(i) CMM 2009-03 02 -- "Potential compliance issue"	Limit Type = Catch Limit Value = 0 Limit Comment = this CCM was not included in list of CCMs in Annex 1 of CMM 2009-03 and no report was received confirming a catch limit under para 4 of CMM 2009-03 Comment on Actual Value = Catch and effort reported in Annual Report Part 1 was not specific to the area of application of this CCM; Mt of swordfish was reported as catch in Convention Area in 2013 of target species (AR Pt 1 2013, Table 2)	

In order to provide Additional Information for a particular CMM where potential issue was identified, follow the procedure below.

- Click on the three dots (...) next to the CMR Requirement column for the CCM you wish to provide additional information; then click on **Edit Item**, as shown below




## Quick Guide for CMR and Potential Issues (2014) online facility


- A pop-up form will open, as shown below:


CMR Potential Issues - (ii) CMM 2010-02 06 -- "Need addi... ✕


EDIT


PAGE


 Save


 Cancel


 Paste

 Cut

 Copy

 Delete Item

 Attach File

 ABC Spelling

Commit

Clipboard

Actions

Spelling

Save

Cancel

CCM \* Cook Islands

CMR Requirement \* (ii) CMM 2010-02 06 -- "Need additional information"

Secretariat Explanation \* ... 'Secretariat explanation as appropriate' ...

CCM Additional Information

Use this field to provide explanation/additional information as required.

- On the above form, there is a field named 'CCM Additional Information'. Use this field to provide any information as applicable relevant to this particular CCM ('CMR Requirement').
- Once you have entered additional information, click on **Save** button to save the record. You will see that the information you provided is now inserted as appropriate:

CMR Potential Issues - 2013

[+ new item](#)

All Items ... Find an item 🔍

✓	📎	CCM	CMR Requirement	Secretariat Explanation	CCM Additional Information
			(ii) CMM 2010-02 06 -- "Need additional information"	... 'Secretariat explanation as appropriate' ...	... relevant additional information is entered here ...

- If needed, you can change and/or amend information already entered simply by following the above procedure (i.e. click on three dots first, then click 'Edit', etc.)
- ONCE COMPLETE PLEASE ADVISE THE SECRETARIAT THAT CCMs REPLY TO DCMR CAN BE TAKEN AS COMPLETE (THERE IS NO SUBMIT BUTTON).**