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**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND  
PARTICIPATING TERRITORIES**

**Circular No.: 2015/66**

**Date: 8 October 2015**

**No. pages: 8**

**Announcing Availability Online of Provisional CMR and Online Interface for  
CCMs to Provide Additional Information up to 30 days before WCPFC12**

Dear All,

CCMs are advised that the Secretariat has updated the WCPFC CMR online system to include the TCC11 agreed provisional Compliance Monitoring Report (provisional CMR) scores. Over the next two weeks the Secretariat will work to complete its reviews of CCM additional information that were submitted prior to or during TCC11 and will advise the relevant CCMs.

Attached is a guide for how CCMs can access the provisional CMR through the online facility, and provide a reply or additional information to the Secretariat in accordance with paragraph 19 of CMM 2014-07. Notes have been included on agreed next steps as per CMM 2014-07 Annex I. There is also an option for CCMs to clearly indicate where they intend to request a revised compliance assessment at WCPFC12.

Although, there is no formal “submission” button for CCMs to confirm they have completed providing additional information, we ask that CCMs kindly advise the Secretariat when their feedback and comments can be taken as completed. In any case, and noting the deadline in CMM 2014-07 of 30 days prior to WCPFC12, close of business in Pohnpei on **3 November 2015** will be used as a cut-off date for any CCMs additional information. Email notifications of early completion of additional information would be appreciated.

A copy of the TCC11 provisional CMR report and MS Excel export of the online provisional CMR can also be accessed from the secure section of the WCPFC website <https://www.wcpfc.int/CMR-2015>. The Secretariat also continues to maintain copies of relevant supporting documentation for CMR on the secure side of the WCPFC website (<https://www.wcpfc.int/ccm> - CCM Portal Page secure pages that are for individual CCMs (each CCM can view only its own page)).

The usual country-specific CCM login that was used to complete the online Annual Report Part 2 should be used to access all secure WCPFC CMR-related online information on the intranet or website.

If CCMs have any problems or questions please contact the Compliance Manager, Dr Lara Manarangi-Trott on [lara.manarangi-trott@wcpfc.int](mailto:lara.manarangi-trott@wcpfc.int) and Assistant Compliance Manager Ana Taholo on [ana.taholo@wcpfc.int](mailto:ana.taholo@wcpfc.int).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Feleti P Teo'.

Feleti P Teo, OBE  
**EXECUTIVE DIRECTOR**

# **Online CMR and Provisional CMR Issues (2014) – QUICK GUIDE**

V1.0 (updated October 2015)

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## Section 1 Connecting Online

- Connection to the WCPFC Intranet is required and following these steps will do that:
  - Connect PC computer to the internet
  - Open your favorite browser such as Internet Explorer, Chrome, Safari or Firefox.
  - Enter <https://intra.wcpfc.int>
  - You will be asked to log on to the WCPFC “Application and Network Access Portal”. Please use your cmr login information (username and password to login), as shown below. Remember that **wcpfc\** is required for the Username:

The screenshot shows the 'Application and Network Access Portal' login interface. It includes fields for 'User name:' (containing 'wcpfc\cmr'), 'Password:' (masked with dots), 'Authenticate using:' (a dropdown menu showing 'pnidc1.wcpfc.local'), and 'Language:' (a dropdown menu showing 'English (en-US)'). A 'Log On' button is positioned below these fields. At the bottom, there is a disclaimer: 'This site is intended for authorized users only. If you experience access problems contact the [site administrator](#).' and a copyright notice: '© 2010 Microsoft Corporation. All rights reserved. [Terms and Conditions](#).'

- Successful login takes you to the **WCPFC Intranet Home Page**. On the right-hand side of the screen you will find the heading **Compliance Monitoring Scheme** (see red circle). There are now seven (7) lists/parts that make up this year’s Annual Report Part 2 and Compliance Monitoring Report:
  - Addressing CMR-2013 Issues
  - Annual Reports Part 2 (2014)
  - MTU Audit Inspections
  - 01-July-2015 Reporting Deadline Checklist
  - Compliance Monitoring Reports (2014)
  - CMR Potential Issues (2014)
  - Provisional CMR Issues (2014)

The screenshot displays the WCPFC Intranet Home Page. The header includes the 'WCPFC Intranet' logo and navigation links: 'CORPORATE DATA', 'REFERENCE LISTS', 'CMS CURRENT', 'CMS ARCHIVE', and 'DOCUMENT LIBRARIES'. A search bar is located on the right. The main content area is titled 'Corporate Applications' and features a grid of icons for various tasks: 'Tasks (Compliance Group)', 'Record of Fishing Vessels', 'Observer Trips', 'TropicBird Business Intelligence', 'TS Transshipment', 'CD Catch Discards', 'EE Zone Entry/Exit', and 'CE Compliance Events'. On the right side, a red circle highlights the 'Compliance Monitoring Scheme' section, which lists: 'Addressing CMR-2013 Issues', 'Annual Reports Part 2 (2014)', 'MTU Audit Inspections', '01-July-2015 Reporting Deadline Checklist', 'Compliance Monitoring Reports (2014)', and 'CMR Potential Issues (2014)'. Below this, the 'Managing RFV On-line' section lists 'Modify or Delete RFV Vessels' and 'Submission of new or re-flagged Vessels for RFV'. The 'External Links' section includes 'WCPFC Public Web Site', 'SPC Oceanic Fisheries Programme', and 'FFA Web Site'.

## Section 2 Viewing provisional Compliance Monitoring Report (prov CMR)

Each CCMs can now view all CCMs and collective obligations provisional Compliance Monitoring Reports, which have been updated to include TCC Explanation and TCC Assessment. Use the following procedure to view the report:

- From the **WCPFC Intranet Home Page**, click on **Compliance Monitoring Report (2014)** link, it will take you to the page which displays the report. The first view that you will see is the 'Group by Section' view which displays the report grouped into seven sections that comprise the CMR:

WCPFC Intranet  
CORPORATE DATA REFERENCE LISTS CMS CURRENT CMS ARCHIVE DOCUMENT LIBRARIES

### Compliance Monitoring Report - 2014

[+ new item](#)

Group By Section Print View Requested Status Change \*\*\* Find an item SAVE THIS VIEW

✓ Edit CCM CMR Section CMM Paragraph CMM CCM Assessment Applicability Checked CCM Implementation Potential Issue Secretariat Explanation Summary of Issue

- ▶ CMR Section : (i) Catch and effort limits for target species (21)
- ▶ CMR Section : (ii) Catch and effort reporting for target species (13)
- ▶ CMR Section : (iv) Spatial and temporal closures and restrictions on the use of FADs (3)
- ▶ CMR Section : (v) Authorizations to fish and RFV, Observer, VMS coverage and HSBI Scheme (31)
- ▶ CMR Section : (vi) Provision of Scientific Data (6)
- ▶ CMR Section : (vii) Submission of AR Part 2 and compliance with other reporting deadlines (33)

- You can expand each section further to get to individual CMM's (obligations):

### Compliance Monitoring Report - 2014

[+ new item](#)

Group By Section Print View Requested Status Change \*\*\* Find an item SAVE THIS VIEW

✓ Edit CCM CMR Section CMM Paragraph CMM CCM Assessment Applicability Checked CCM Implementation Potential Issue Secretariat Explanation Summary of Issue

▶ CMR Section : (i) Catch and effort limits for target species (21)

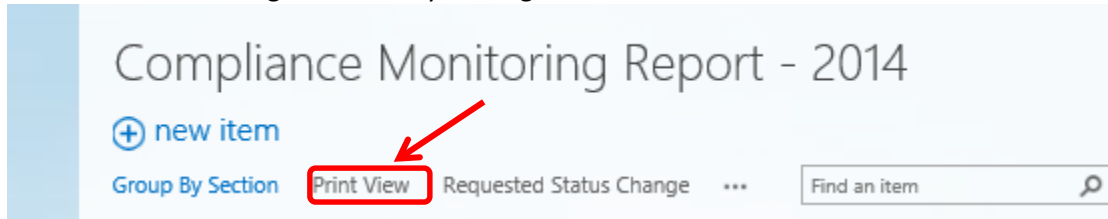
▶ CMM : CMM 2009-03 (3)

Description	CMM ID	CMM Title
(i) Catch and effort limits for target species	CMM 2009-03 01	CMM 2009-03
(i) Catch and effort limits for target species	CMM 2009-03 02	CMM 2009-03
(i) Catch and effort limits for target species	CMM 2009-03 03	CMM 2009-03

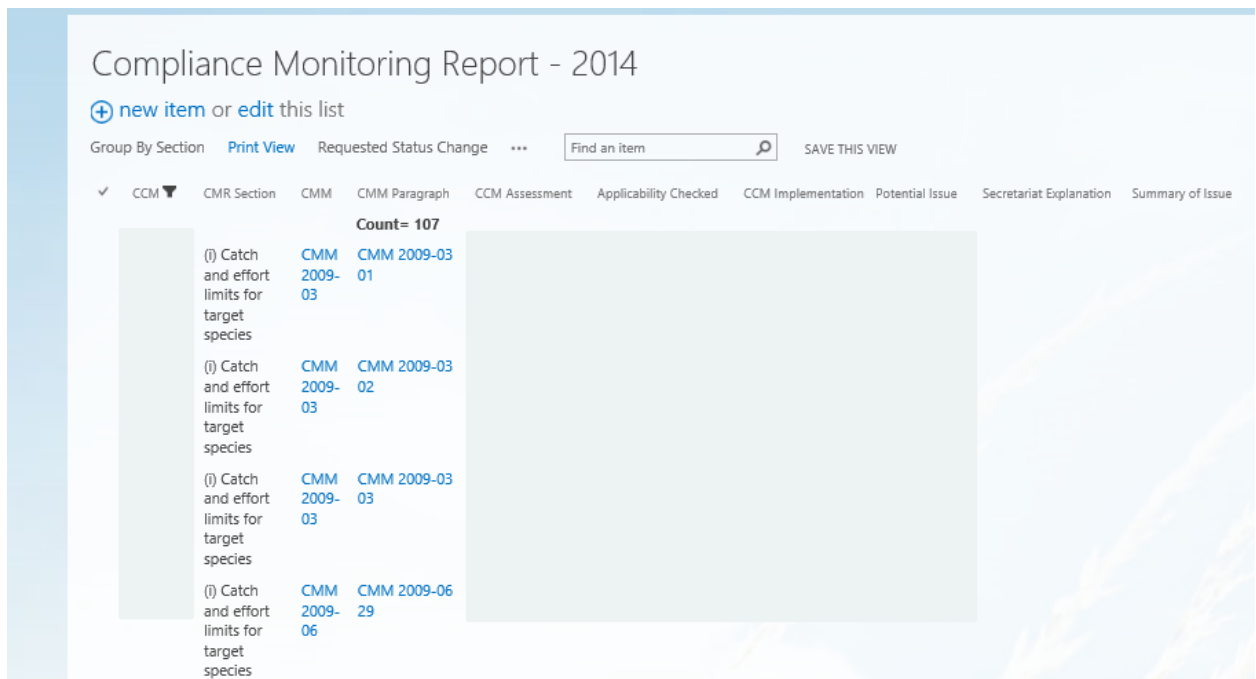
▶ CMM : CMM 2009-06 (2)

## Quick Guide for CMR and Potential Issues (2014) online facility

- You can also change the view by clicking on 'Print View' button:



- In 'Print View' all CMR sections are already expanded and you can view and scroll through records that represent individual CMM's (obligations)



- You can also change the view by clicking on 'view deadline potential issues (section vii only)' button. This lists shows all CCM whose provisional Compliance Monitoring Report has one or more 'non-compliant' or 'priority non-compliant' identified in CMR section vii) ie deadline issues. You can filter by 'CCM' to view an individual CCMs potential issues:



## Section 3 Viewing 'Provisional CMR Issues' and providing Additional Information

**Applicability:** Each CCM whose provisional Compliance Monitoring Report has one or more 'non-compliant' or 'priority non-compliant' identified can view these potential issues and provide additional information using the online interface. This year noting the TCC11 discussions, CCMs can also view and may provide additional information on the status of their investigations of alleged violations where the provisional CMR score was 'compliant'.

Note potential issues for Section vii) related to timeliness of reporting, will not be shown in this years 'Provisional CMR Issues' list (these can be viewed using the steps in Section 2 above, and any concerns or queries can be sent to the Secretariat).

- From the **WCPFC Intranet Home Page**, click on **Provisional CMR Issues (2014)** link, it will take you to the page showing the list of potential issues. You will be able to see and to provide additional information only for your own provisional issues (in other words, you have no access to other CCM's provisional CMR issues):

Provisional CMR Issues - 2014

[+ new item](#)

All Items ... Find an item  SAVE THIS VIEW

✓	CCM	CMR Requirement	TCC Explanation	CCM Additional Information	Request Change of TCC Assessment	Requested New Status	Link to CMR Record
		<b>Count= 3</b>					
		(iv) CMM 2013-01 14 -- "Non-Compliant"	... e. Report back on investigation	No			<a href="#">1355</a>
		(v) CMM 2007-01 14 (vii) -- "Compliant - need additional info"	... e. Report back on investigation	No			<a href="#">1644</a>
		(v) CMM 2013-03 02 -- "Non-Compliant"	... Gaps in RFV data entered online as at 25 Sept 2015	No			<a href="#">1670</a>

In order to provide Additional Information for a particular obligation in response to the TCC11 assessment, follow the procedure below.

- Click on the three dots (...) next to the CMR Requirement column for the CCM you wish to provide additional information; then click on **Edit Item**, as shown below

Provisional CMR Issues - 2014

[+ new item](#)

All Items ... Find an item  SAVE THIS VIEW

✓	CCM	CMR Requirement	TCC Explanation	CCM Additional Information	Request Change of TCC Assessment	Requested New Status	Link to CMR Record
		<b>Count= 3</b>					
		(iv) CMM 2013-01 14 -- "Non-Compliant"	... e. Report back on investigation	No			<a href="#">1355</a>
		(v) CMM 2007-01 14 (vii) -- "Compliant - need additional info"	... e. Report back on investigation	No			<a href="#">1644</a>
		(v) CMM 2013-03 02 -- "Non-Compliant"	... Compliance Details itered online as at	No			<a href="#">1670</a>

[View Item](#)  
[Edit Item](#)  
[Compliance Details](#)  
[Workflows](#)

- A pop-up form will open, as shown below:

## Quick Guide for CMR and Potential Issues (2014) online facility

CCM \*

CMR Requirement \* (iv) CMM 2013-01 14 -- "Non-Compliant"

TCC Explanation \* e. Report back on investigation

CCM Additional Information

Use this field to provide explanation/additional information as required.

Request Change of TCC Assessment ☐

Tick this box if you are requesting change of TCC assessment

Requested New Status

If you ticked the previous box then select what the new status should be

Link to CMR Record \* [1355](#)

- On the above form, there is a field named 'CCM Additional Information'. Use this field to provide any information as applicable relevant to this particular obligation ('CMR Requirement').
- If you intend the additional information to result in a revised assessment at WCPFC12, tick the box that says "Request Change of TCC Assessment", then choose the appropriate choice in "Requested New Status"
- Once you have entered additional information, click on **Save** button to save the record. You will see that the information you provided is now inserted as appropriate:

✓	CCM ▼	CMR Requirement ▼	TCC Explanation	CCM Additional Information	Request Change of TCC Assessment	Requested New Status	Link to CMR Record
		Count= 3					
		(iv) CMM 2013-01 14 -- "Non-Compliant"	... e. Report back on investigation	---relevant additional information is entered here ---	No		<a href="#">1355</a>
		(iv) CMM 2013-01 14 (iii) -- "Compliant"	... e. Report back on investigation		No		<a href="#">1644</a>

- If needed, you can change and/or amend information already entered simply by following the above procedure (i.e. click on three dots first, then click 'Edit', etc.)
- AS STATED IN CMM 2014-07 PARAGRAPH 19, THIS LIST WILL BE LEFT AVAILABLE FOR RELEVANT CCMs TO SUBMIT INFORMATION UNTIL END OF DAY ON TUESDAY 3 NOVEMBER 2015 (POHNPEI TIME) – 30 DAYS BEFORE WCPFC12.**
- IF CCMs DO COMPLETE THEIR ADDITIONAL INFORMATION SUBMISSIONS EARLIER THAN 3 NOVEMBER, THE SECRETARIAT WOULD APPRECIATE BEING ADVISED BY EMAIL THAT WE CAN TAKE THE INFORMATION AS COMPLETE. THIS WAY THE ADDITIONAL INFORMATION AND REQUESTS FOR REVISED CMR ASSESSMENTS CAN BE INCORPORATED INTO THE FULL PROVISIONAL COMPLIANCE MONITORING REPORT FOR OTHER CCMs TO BE ABLE TO REVIEW IN ADVANCE OF WCPFC12.**