GUIDELINES IN SUBMITTING SPECIALIST WORKING GROUP (SWG) PAPERS

The SC4 participants and researchers who want to submit papers are supposed to submit titles by July 4 and full papers by July 23. Author(s) should advise which SWG their paper has been prepared for. Please submit titles, abstracts and full papers to the Chair (Dr Moon, dymoon@nfrdi.re.kr) and each relevant SWG convener below:

<table>
<thead>
<tr>
<th>SWGs</th>
<th>Conveners</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology SWG</td>
<td>Hitoshi Honda (<a href="mailto:hhonda@affrc.go.jp">hhonda@affrc.go.jp</a>)</td>
</tr>
</tbody>
</table>
| Ecosystem and Bycatch SWG | Paul Dalzell ([Paul.Dalzell@noaa.gov](mailto:Paul.Dalzell@noaa.gov))  
                           | Peter Ward ([peter.ward@brs.gov.au](mailto:peter.ward@brs.gov.au)) |
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| Statistics SWG            | Kim Duckworth ([DUCKWORK@fish.govt.nz](mailto:DUCKWORK@fish.govt.nz)) |
| Stock Assessment SWG      | Keith Bigelow ([Keith.Bigelow@noaa.gov](mailto:Keith.Bigelow@noaa.gov))  
                           | Naozumi Miyabe ([miyabe@fra.affrc.go.jp](mailto:miyabe@fra.affrc.go.jp)) |

The Conveners (in respect of SWGs) and the Chair and Vice-Chair (in respect of Plenary) will be responsible for accepting or rejecting a paper, and if accepted, directing the Secretariat to post the paper as i) a Working Paper, or ii) an Information Paper.

**Working Papers**: Papers judged by the Convener (in respect of SWGs), or the Chair and Vice Chair (in respect of Plenary SC), should be directly relevant to a specific agenda item. The paper will support substantive discussion in the SWG or Plenary. Document reference: WCPFC-SC4-BI-SWG/WP-XX

**Information Papers**: Papers judged by the Convener (in respect of SWGs), or the Chair and Vice Chair (in respect of Plenary SC), to be of general interest – a supplementary paper circulated for information only – not requiring presentation in the SWG or Plenary but may be referred to in discussion. Document Reference: WCPFC-SC4-ST-SWG/IP-XX