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**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND  
PARTICIPATING TERRITORIES AND OBSERVERS**

**Circular No.: 2019/02**  
**Date: 25 January 2019**  
**No. pages: 06**

**Re: Call for Proposals for Chinese Taipei Trust Fund for 2019**

Dear All,

Please find attached a call for project proposals for funding under the Chinese Taipei Trust Fund for 2019.

The project proposals template is attached together with the reporting template. The deadline for the proposals is **Thursday 28 February 2019**. If you have any enquiries about the Chinese Taipei Trust Fund, please contact the Fund Coordinator, Mr. Joseph Chia-Chi Fu ([Joseph@ofdc.org.tw](mailto:Joseph@ofdc.org.tw) or [chiachifu@gmail.com](mailto:chiachifu@gmail.com) ).

Yours sincerely,

A handwritten signature in black ink, appearing to be "Feleti Penitala Teo".

**Feleti Penitala Teo, OBE**  
**EXECUTIVE DIRECTOR**



行政院農業委員會漁業署

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January 23, 2019

Ref: WP108-01

## Call for Project Proposals for the Chinese Taipei Trust Fund

Dear Members and Participating Territories,

The Chinese Taipei Trust Fund was established to help build the capacity of developing State Parties to the WCPFC Convention, particularly Small Island Developing States, to carry out monitoring, control, and surveillance activities in accordance with Article 30 of the WCPFC Convention, the WCPFC Compliance Monitoring Scheme, and Conservation and Management Measure 2013-07.

WCPFC developing State Members and participating territories are encouraged to submit project proposals for funding in 2019 by filling out the attached proposal template and sending it to Fund Coordinator Joseph Chia-Chi Fu ([Joseph@ofdc.org.tw](mailto:Joseph@ofdc.org.tw) or [chiachifu@gmail.com](mailto:chiachifu@gmail.com)). It is requested that proposals be submitted by February 28, 2019, so as to facilitate fund operations.

Recipients of project funding in 2018 are encouraged to report their progress and/or outcomes using the attached report template, which can also be found in the Guidelines, Procedures and Regulations section of the WCPFC website (<https://www.wcpfc.int/doc/cttf-01/chinese-taipei-trust-fund-reporting-template>). Should you require additional information, please feel free to contact Mr. Fu as above.

I wish you all a fruitful and prosperous 2019.

*Ding-Rong Lin*

Ding-Rong Lin

Head

Chinese Taipei Delegation to the WCPFC

**Proposed Project Title:**

**Name of Member or Regional Organization:**

[WCPFC developing State members, participating territories, and intergovernmental and subregional agencies for SIDS are eligible for funding.]

**Primary Contact Person, Title and Contact Information (email):**

[Please indicate the person and/or agency responsible for the implementation of the proposed project. The coordinator may contact or visit the contact person to obtain further information.]

**Project Description:**

**1. Brief Description:**

[Please indicate how the proposed project will help fulfill the objectives of this fund; explain the background, necessity, and challenges of the project; and provide a brief profile of the regional organization submitting the proposal.]

**2. Objectives:**

[Please indicate the project's specific objectives and how the project is expected to benefit WCPFC developing State members and participating territories.]

**3. Key Activities and Expected Results:**

[Please indicate in the most specific quantitative terms possible what the project will produce through its planned key activities and budget. This will be reviewed by the Steering Committee of the Chinese Taipei Trust Fund.]

**Proposed Budget:**

[Please provide in US dollars a breakdown and explanation of the proposed project budget, including other sources of funding, such as financial/monetary or in-kind support. Please also indicate the amount of funding stemming from the remaining budget of previous projects, if any, to be used in this project. In principle, this fund may not be used to support

travel expenses or the procurement of computer hardware, software, or other equipment.]

**Bank Information:**

**(PLEASE PROVIDE COMPLETE INFORMATION IN THIS SECTION)**

Account Name:

Account Number:

Bank:

Swift Code:

Physical Address (not PO Box) of Bank:

Physical Address (not PO Box) of Account Holder:

Chinese Taipei Trust Fund Project Report Template  
[Name of Member/Superregional or Regional Organization]

**Project Title:**

**1. Project Objectives:**

[Please provide a brief description of the specific objectives and the expected result of the project as indicated in the project proposal.]

**2. Activities:**

[Please provide in the most specific quantitative terms possible the project's key activities and execution.]

**3. Results:**

[Please evaluate the results of the project, taking into consideration the following criteria: whether the project objectives have been met, to what extent the project has met the CMS development requirements of the WCPFC, and how efficiently the budget has been used.

Please provide a summary report as well as photos and/or other supporting documents of project events and activities.]

**4. Budget**

**Funds Received:**

**Funds Used:**

[In addition to total funds used, please also provide in US dollars a breakdown and explanation of the approved project budget, including other sources of funding, such as financial/monetary or in-kind support.]

**Balance:**

[The beneficiary may indicate if and how the balance is to be passed down to a project in the coming year, or if is to be returned to the Chinese Taipei Trust Fund account (if more than US\$100). For multiyear projects,

please provide a breakdown and explanation of the proposed project budget for next year, including in-kind support, and note that this fund may not be used to support travel expenses or the procurement of computer hardware, software, or other equipment. As the Trust Fund encourages the sustainable and efficient use of funds in order to provide capacity-building assistance to more applicants, this information will be considered when evaluating project proposals next year.]

**5. Feedback:**

[Please feel free to record your feedback and/or recommendations regarding the operation of this Trust Fund.]