



**SCIENTIFIC COMMITTEE
FIFTH REGULAR SESSION
10-21 August 2009
Port Vila, Vanuatu**

**PROVISIONAL AGENDA FOR HEAD OF DELEGATION (HOD) MEETING
(1600-1700, 9 August 2009)**

WCPFC-SC5-2009/12
30 July 2009

General Announcement

1. All SWG Conveners will attend the HOD meeting.
2. Review the provisional list of rapporteurs and provide comments at HOD.

1. Opening remarks

2. Logistic matters

- 1) Introduction to Opening Programme – Select one CCM which will respond to the Vanuatu official to open the meeting (to be advised).
- 2) Rapporteurs – the list will be posted on a white board
 - SWG: Designation of SWG rapporteurs is the responsibility of the SWG conveners.
 - Plenary: Shelley Clarke will be a lead rapporteur. **Attachment A** includes a provisional list of supporting rapporteurs. We will aim to produce progress Draft Summary Reports each day from Tuesday in the second week. Most of Friday afternoon will be reserved for final clearing.
 - Tentative schedule for draft SWG reports, available at the Secretariat Office. Submit one copy with comments for each CCM with a signature by the CCM representative.

Tentative Schedule

SWG	Available by	Comments due by
BI	22:00 on Saturday, 15 th	16:00 on Sunday, 16 th
EB	09:00 on Saturday, 15 th	09:00 on Sunday, 16 th
FT	17:00 on Saturday, 15 th	17:00 on Sunday, 16 th
ME	17:00 on Thursday, 13 th	17:00 on Friday, 14 th
ST	17:00 on Saturday, 15 th	17:00 on Sunday, 16 th
SA	20:00 on Friday, 14 th	20:00 on Saturday, 15 th

- 3) Registration of meeting documents

- During the meeting, Science Manager (SungKwon Soh) will issue unique document numbers to any new documents to be posted or printed for distribution.
 - The Compliance Manager (Andrew Richards) will register, post, and print the number-obtained document for distribution.
 - No document will be posted or circulated without registration.
- 4) Introduction to in-house website

3. Substantive issues

- 1) Three Steering Committee meetings
- SC [IPDCP/WPEA]: 1900-2100 on Tuesday (11th) and Thursday (13th)
 - SC [PTTP]: 1400-1730 on Saturday (15th)
 - SC [JTF]: 1250-1330 on Tuesday (18th)
- 2) Informal Small Group (ISG) meetings – **Attachment B**
- Independent Review Report (Convener: N. Miyabe)
 - SC Work Programme and Budget (Convener: K. Bigelow)
 - 3-year arrangement with SPC (Convener: Secretariat)
 - Sea turtle guidelines (Convener: David Kirby)
 - Peer Review of SA (Convener: Rob Campbell)
 - Strategic Research Plan (Convener: SungKwon Soh)
 - Process of SC Work Programme (Convener: SungKwon Soh)
- 3) Agenda Item 11. Other Matters
- Any new items for discussion under AGENDA 11 OTHER MATTERS will be proposed under Agenda 1.2. If CCMs have any substantial items to be raised, they are requested to be notified at the HOD.
 - Report of the Steering Committee Meeting on Japanese Trust Fund may be reported under Agenda Item 11.
- 4) Submission procedure of SC meeting documents
- All meeting documents for website posting will require an approval by CCM contacts.

4. SC Chair for 2009-2010

SC Chair Naozumi Miyabe's current term is through to the end of WCPFC7, December 2010.

5. Announcement

- 1) Location of the Secretariat office
- 2) Meeting schedule
- Registration started at 1500 on 9th, and continues 0730-0830am on 10th
 - Meeting starts at 0830 every day

- Two tea breaks at 1000-1030 and 1500-1530; and lunch 1200-1330
- 3) Social functions – TBA
 - 4) Internet and the use of photocopier
 - 5) Meeting room for small group meeting and delegation meeting – prior registration required
 - 6) Transport arrangements to Le Lagon from delegation hotels – to be informed

6. Other issues

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**Port Vila, Vanuatu PROVISIONAL LIST OF SUPPORTING RAPORTEUR, GUIDELIENS AND
SCHEDULE**

Agenda	Title	Rapporteurs
1.1	Welcome address	
1.2	Adoption of agenda	
1.3	Meeting arrangements	A. Richards/A. Wright
1.4	Reporting arrangements	
1.5	Intersessional activities of the SC	
2.1	Overview of WCPO fisheries	
2.2	Overview of EPO fisheries	
2.3	Annual Reports (Part 1) from CCMs	SK Soh/A. Wright
2.4	Reports from regional fisheries bodies	
3.1	Adoption of all SWG reports	
4.1	WCPO bigeye tuna	S. Hoyle (or SPC) / S. Harley (or SPC)
4.2	WCPO yellowfin tuna	S. Harley (or SPC) / A. Langley (or SPC)
4.3.a	High Seas VDS	A. Wright / P. Williams
4.3.b	FAD Management Plans	A. Wright / L. Komoru
4.3.c	Fishing effort from other commercial fish.	T. Lawson / P. Williams
4.3.d	Review of CMM-2008-01	S. Harley / J. Hampton
4.3.e	Capacity measuring and monitoring	A. Wright / Z. Suzuki
4.4	WCPO skipjack tuna	S. Clarke/A. Wright
4.5	South Pacific albacore	N. Davies / S. Hoyle
4.6	Southwest Pacific swordfish	S. Clarke / K. Schaefer
4.7	Southwest Pacific striped marlin	S. Clarke / K. Schaefer
4.8	North Pacific striped marlin	A. Langley / G. Sakagawa
4.9.1	North Pacific albacore	US / J. Holmes
4.9.2	Pacific bluefin tuna	Japan / US
4.9.3	North Pacific swordfish	US / Japan
4.10.a	Alt. CPUE standardization (Project 31)	J. Holmes / K. Bigelow
4.10.b	Bigeye parameters (project 35)	K. Schaefer / S. Nicol
4.10.c	Biology of SP albacore (Project 39)	Australia / S. Nicol
4.10.d	Seminar on Ref. Points (Project 57)	W. Norris / R. Campbell
4.10.e	SA on SP swordfish (Project 26)	S. Clarke
5.1.a	Seabirds	W. Papworth / S. Waugh
5.1.b	Sharks	S. Shanks (or FFA) / S. Clarke
5.1.c	Sea turtles	D. Kirby (or SPC) / Japan
5.2	Small tuna on floating objects	R. Clarke (or USA) / D. Itano
6.1a	Data gaps and progress	T. Lawson / K. Duckworth
6.1b	Review of causes of data gaps study	P. Williams / SK Soh
6.1c	Species composition of PS catches	P. Williams / T. Lawson
6.1d	Obtaining ISC data	K. Duckworth / SK Soh
6.2	Regional Observer Programme	A. Richards / K. Staisch
6.3	Advice to AHTG [Data]	A. Richards / H. Koehler

6.4	IPDCP and WPEA	SK Soh / A. Wright
6.5	Tagging initiatives	D. Itano / J. Hampton
6.6	Data verification	FFA Secretariat / K. Duckworth
7.1.a	Cooperation with ISC	SK Soh / A. Wright
7.1.b	3-year arrangement with SPC	SK Soh / A. Wright
7.2	Relationship with NPAFC	SK Soh / A. Wright
8.1.a	Review of 2008/09 activities	FFA Secretariat / SPC
8.1.b	Advice and recommendations	FFA Secretariat / SPC
9.1	Process of SC work programme	S. Hoyle / SK Soh
9.2	Review of Strategic Research Plan	S. Nicol / SK Soh
9.3	Work programme and budget	S. Harley / K. Bigelow
10.1	Rules of Procedure	S. Clarke
10.2	Peer review of SA	S. Nicol / R. Campbell
10.3.a	Independent Review Report	A. Wright / SK Soh
10.4	Next meeting venue	S. Clarke
11.1	Science issues from the t-RFMOs	J. Hampton / A. Wright
12	Adoption of the Report	A. Richards / S. Clarke
13	Close of Meeting	

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Informal Small Group (ISG) Meeting Schedule

Guidelines

1. ISG activities are quite informal – prime goal of this practice is to save time at the Plenary session by considering the relevant issues in advance by a small group of people.
2. All outputs can be reviewed thoroughly at the Plenary.
3. ISG conveners will select appropriate time and notify for their meeting schedule during the 1st and 2nd week.
4. Summary of the ISG discussions can be reported in a written format or oral presentation at starting the relevant agenda in the Plenary.

ISG topic	Convener/Time	Outputs
Independent Review Report (Agenda: 10.3)	Convener: N. Miyabe Meeting time:	<ul style="list-style-type: none"> • Priorities identified • Initial appraisal on MRAG recommendations drafted and relevant action plan as required developed
SC Work Programme and Budget (Agenda: 9.3)	Convener: K. Bigelow, <u>working with all SWG conveners</u> Meeting time:	<ul style="list-style-type: none"> • List of SC Work Programme (SC3-Attachment O) Updated, and project themes prioritized (H, M, L) • Scoping of high project themes drafted • Budgets to each high project themes estimated
3-year arrangement with SPC (Agenda: 7.1.b)	Convener: Secretariat Meeting time:	<ul style="list-style-type: none"> • draft revision finalized
Refinement of sea turtle handling guidelines (EB-SWG agenda: 7e and Plenary 5.1.c)	Convener: D. Kirby Meeting time:	<ul style="list-style-type: none"> • Comments on GN-WP-13 & 14 collected for recommendation to the Commission for possible revision
Peer Review of stock assessment (Agenda: 10.2)	Convener: R. Campbell Meeting time:	<ul style="list-style-type: none"> • GN-IP-10 refined
Review of Strategic Research Plan (Agenda: 9.2)	Convener: SK Soh Meeting time:	<ul style="list-style-type: none"> • Comments collected for use by an informal and intersessional small group on SRP to be established
Process of implementing SC Work Programme (Agenda: 9.1)	Convener: SK Soh Meeting time:	<ul style="list-style-type: none"> • GN-WP-04 refined • RSC TOR developed
High seas VDS and FAD management plan (Agenda: 4.3.a & b)	Convener: Secretariat Meeting time:	<ul style="list-style-type: none"> • Objectives and priorities for discussion identified.