

WESTERN AND CENTRAL PACIFIC FISHERIES COMMISSION
Consulting Position Vacancy

Project Manager - West Pacific East Asia Tuna Monitoring Project

The Western and Central Pacific Fisheries Commission (WCPFC) was established to ensure, through effective management, the long-term conservation and sustainable use of highly migratory fish stocks in the Western and Central Pacific Ocean.

The Commission's Secretariat, which is located in Pohnpei, Federated States of Micronesia, is seeking a motivated and experienced Project Manager for the Western Pacific East Asia Improved Tuna Monitoring (WPEA-ITM) Activity funded by New Zealand.

The project began in early 2017 and currently is scheduled to end in March 2023. The project was designed to scale up the WPEA-SM (Sustainable Management of Highly Migratory Fish Stocks in the West Pacific and East Asian Seas) project in three countries (Indonesia, Vietnam and Philippines), funded by the GEF, which was terminated in April 2019.

With a budget of USD 3.35 million, the WPEA-ITM Activity will provide additional support to bolster the monitoring, data collection and data management systems and capabilities necessary in Indonesia, Vietnam and Philippines to derive catch estimates and stock assessments, nationally and regionally for key Pacific tuna species, and to contribute where possible to the reduction of IUU fishing.

Applicants are required to have a proven record of achievement that demonstrates their ability to manage and provide technical and administrative oversight to international projects preferably involving catch monitoring and data management for tuna fisheries. This will include at least 5 years of recognized international experience in technical aspects of tuna fisheries. A tertiary qualification in a relevant discipline or equivalent experience is required.

The terms of reference for the position, and information on conditions of service follow, and can be obtained from the Opportunities section at www.wcpfc.int. If needed, additional information can be obtained from the Finance and Administration Manager (Aaron Nighswander) at +691 320-1992 or Aaron.Nighswander@wcpfc.int.

The package offered for this consultancy is USD 80,000 per year, plus travel allowances. This appointment will be from April 2022 through March 2023. The contract may be extended if the project receives an additional funding and extension.

The applications will close on Thursday 31 March 2022, and the successful applicant will be expected to take up the position in April 2022.

Applications can be submitted to Aaron.Nighswander@wcpfc.int.

TERMS OF REFERENCE

PROJECT MANAGER - WESTERN PACIFIC EAST ASIA IMPROVED TUNA MONITORING (WPEA-ITM) ACTIVITY

The Project Manager will report to WCPFC Secretariat's Science Manager with direction from the Project Steering Committee.

The Project Manager's prime responsibility is to ensure that the Project produces the results specified, to the required quality standards and within the specified constraints of time and cost in the Activity Design Document (ADD). He/she will have the authority to implement, monitor and report the Project's strategies, plans and budgets, on a day-to-day basis within the framework identified by the ADD and guided by the Steering Committee's directives and approvals.

The Project Manager will have the following specific responsibilities and functions:

- overall project coordination and implementation of the activities where this includes regular consultations with the WCPFC Secretariat, relevant national institutions of the Activity partners, the Pacific Community (SPC), other RFMOs and other stakeholders and partners;
- consolidation of annual work plans and budgets;
- submission of consolidated progress reports to the Steering Committee members and regular updates to the WCPFC Secretariat and MFAT contact;
- preparation of annual progress reports (which include updating the Activity's Results Framework and managing the risks matrix) and workplan and budget for the following year. These will be submitted to the Steering Committee members and presented to the Steering Committee for discussion and approval prior to submission to MFAT;
- reporting to Project Steering Committee and functioning as Secretary to that body
- bring to the Steering Committee's attention any significant changes to the assumptions made in designing this project, or to the risk environment, and proposing appropriate responses to those;
- supporting, guiding and mentoring the work of national staff associated with the Activity;
- undertaking end of Activity reporting; and
- working with national coordinators to plan for any support required beyond the existing Activity to ensure the continuation of critical data management and collection activities.

Conditions of service

The Project Manager will not be required to be based at the WCPC Secretariat Headquarters in Pohnpei, although travel to Pohnpei may be required. The Project Manager may be home based if adjacent to, or within the three implementing countries involved, to reduce travel costs.

The initial contract will be for the period from April 2022 through March 2023.

Minimum Requirements:

The applicant should have qualifications in fisheries science, marine biology or relevant resource management.

The applicant requires at least five years of experience in project management, preferably involving international marine capture fisheries, with a successful record of monitoring and reporting, designing, promoting and/or implementing fisheries projects.

At least five years of demonstrated familiarity with, and expertise in the technical aspects of tuna fisheries preferably in the Pacific Ocean would be advantageous. In addition to a strong background in science and fisheries management, familiarity with the structure and function of t-RFMOs is expected, preferably demonstrated through a history of active participation in t-RFMO activities.

The ability to analyze data and communicate technical and non-technical information clearly to a wide range of audiences (including presentation skills) is important. Strong relationship management skills and experience with donors, partners and countries (particularly East Asian countries) are essential.

Language: Fluent written and spoken English; an additional language from the partner countries would be an advantage.